

LILLY GROVE SPECIAL UTILITY DISTRICT

7435 FM 1638 Nacogdoches, TX 75964

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Business Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING MINUTES

September 2025 Meeting

A regular meeting of the Board of Directors was held September 9, 2025 at 6:00pm at the district office

Steve Bartlett presiding

Directors Present: Steve Bartlett, Susan Anthony, Heather Hawkins, Geoffrey Sanders, Mark Scott

Directors Absent: Kelly Showman, Daniel Reid

Meeting called to order and certified open 6 pm: Steve Bartlett

Meeting minutes taken by: Susan Anthony

Recognize Visitors: none

Minutes from the last meeting were read and a motion to approve was made by:

1. Geoffrey Sanders
2. Heather Hawkins

Operator systems Report: Zac Mobley

- a. Discussed the leaks, breaks or other problems for the month----- METER CHANGEOUTS FOR YEAR 207 METER CHANGEOUTS FOR MONTH 1, AT READING TIME WE HAVE 369 BADGER METERS IN GROUND NOW 300 MOBILE 69 CELLULAR, 8/1/25 SERVICE LINE REPAIR ON CR 8113 8/5/25 1022 CR 816 1.5 inch water line leak repair leaking in two places 8/5/25 Contract company hit our 3 inch water line on Sundown-boil water notice 8/6/25 Contract company hit our 3 inch water line on Sundown-notice in place already 8/8/25 contract company our water line again on Sundown-boil notice in place already 8/12/25 repaired a leak on the 4 inch main on 12316 FM 343 8/13/25 fix leak at 817/818 intersection (in the road)- DUPLICCHAIN ASSISTED 8/13/25 STANDPIPE pump not shutting off LUDCO installed an upgraded stand pipe level control
- b. Discussed **water loss** 33.20%. Water loss is higher than we would like. We will continue to swap out old and not working meters to help improve revenue/reduce water loss. We are actively searching for leaks on the system and particularly on the Nat side of the system where water pumped is much higher than water sold. We have a goal of installing more isolation valves when we have the revenue to do so. We have approximately 160 miles of pipes in the system.
- c. We need to lock up flush valves. Water is being stolen by local fiber optic installers.
- d. We need to be sending bills for repairs to the fiber optic installers for hitting our water lines.
- e. New field technician hired- Christian G. started 9/10/25

Business Manager Report: Nichol Daniel

- a. Reported sales for the month, Cash on hand, profit and loss statement.
- b. Reviewed adjustments report

Old Business:

- a. Steve updated on engineer search.
- b. Steve spoke with Ronnie Collins @ Cadence. Ronnie says to call him when we are seeking funding for the upcoming project.

f. New Business:

- a. Dave Olson next door neighbor to the Nat Plant wants to discuss some issues that he has with LGSUD. He was asked to write up a proposal to put in front of the board. Nichol did not receive anything from Dave and Dave did not come to the meeting.

Executive session: needed to discuss personnel and to further discuss overtime in relation to PTO. Went into executive session at 6:43pm. Out of executive session at 7:35pm

Motion made to increase salary of Nichol Daniel and Zac Mobley

1. Heather Hawkins
2. Geoffrey Sanders

Motion to adjourn @ 7:45pm

1. Heather Hawkins
2. Geoffrey Sanders

The next regular meeting will be October 14, 2025 at 6:00 pm at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

Susan Anthony- Secretary

Steve Bartlett—Chairman

Nichol Daniel – Office Manager