

LILLY GROVE SPECIAL UTILITY DISTRICT

7435 FM 1638 Nacogdoches, TX 75964

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Business Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING MINUTES

July 2025 Meeting

A regular meeting of the Board of Directors of the above District was held July 8, 2025 at 6:00pm at the district office

Steve Bartlett presiding

Directors Present: Steve Bartlett, Susan Anthony, Daniel Reid, Heather Hawkins, Geoffrey Sanders

Directors Absent: Kelly Showman, Mark Scott

Meeting called to order and certified open 6 pm: Steve Bartlett

Meeting minutes taken by: Susan Anthony

Recognize Visitors: none

- a. Minutes from the last meeting were read and a motion to approve was made by:
 1. Daniel Reid
 2. Geoffrey Sanders

Operator systems Report: Zach Mobley

- a. Discussed the leaks, breaks or other problems for the month----- METER CHANGEOUTS YEAR TO DATE 181, METER CHANGEOUTS FOR MONTH 55, AT READING TIME WE HAVE 357 BADGER METERS IN GROUND NOW 299 MOBILE 58 CELLULAR, 6/5/25 NEW EXCAVATOR DELIVERED, 6/12/25 had storms overnight, Nat pumps wouldn't kick on, called Ludco out, relay needed to be replaced, 6/15/25 Sunday- Broken 3 inch main line in Sandyland, called Duplicchain to assist, 6/16/25 had storms Sunday afternoon, Nat pumps didn't kick on so the tanks ran out of water, boil water notice issued for Nat side of the system, 6/18/25-6/19/25 broken line in Sandyland, called Duplicchain to assist, 6/24/25-6/26/25 Zach in school in Houston
- b. Discussed **water loss** 24.66%. Water loss is higher than we would like still. We will continue to swap out old and not working meters to help improve revenue/reduce water loss. We are actively searching for leaks on the system and particularly on the Nat side of the system where water pumped is much higher than water sold. We have a goal of installing more isolation valves when we have the revenue to do so. We have approximately 160 miles of pipes in the system.

Business Manager Report: Nichol Daniel

- a. Reported sales for the month, Cash on hand, profit and loss statement.
- b. Reviewed adjustments report
- c. Nichol will pay new excavator monthly payment as billed (\$1190.11 monthly) with no additional
- d. The 2024 consumer confidence report was issued June 30th on the facebook, website, and notification was written out on the back of the June bills that were mailed out on June 30th
- e. Nichols next project will be the mailing of monitoring/reporting violation from second quarter of 2024 (failure to submit quarterly operating report). Steve will help Nichol with wording.

Old Business:

- a. none

New Business:

- a. The engineer from KSA did not apply for grants on our behalf in Spring of 2025 as we requested. We need a backup source of water for Nat in case of emergency so we need to know what our options are so we can decide how to move forward. Steve has contacted Danny from KSA to give us a proposal to do a small study for the feasibility of several

alternatives for serving Nat. We will review and possibly take action on a new adjusted proposal of \$28,000 (original proposal from KSA was \$40,000) from KSA Engineers to study water system improvements for the Nat area.

Motion was made to respond to KSA to end all negotiations with them and request all previous data to be given to the board of directors. Steve will draft the letter.

1. Geoffrey Sanders
2. Daniel Reid

Motion was made to come up with a list of engineers for RFQ (statements of qualifications)

1. Susan Anthony
2. Heather Hawkins

No Executive session needed

Motion to adjourn @ 7:05pm

1. Mark Scott
2. Kelly Showman

The next regular meeting will be August 12, 2025 at 6:00 pm at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

Susan Anthony- Secretary

Steve Bartlett—Chairman

Nichol Daniel – Office Manager