

LILLY GROVE SPECIAL UTILITY DISTRICT

7435 FM 1638 Nacogdoches, TX 75964

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Business Office Hours – Tuesdays, Wednesdays and Thursdays 9 am – 5 pm (closed for lunch 1pm – 2 pm)

BOARD OF DIRECTORS MEETING MINUTES

August 2025 Meeting

A regular meeting of the Board of Directors was held August 19, 2025 at 6:00pm at the district office

Steve Bartlett presiding

Directors Present: Steve Bartlett, Susan Anthony, Daniel Reid, Heather Hawkins, Geoffrey Sanders

Directors Absent: Kelly Showman, Mark Scott

Meeting called to order and certified open 6 pm: Steve Bartlett

Meeting minutes taken by: Susan Anthony

Recognize Visitors: none

Minutes from the last meeting were read and a motion to approve was made by:

1. Geoffrey Sanders
2. Heather Hawkins

Operator systems Report: Zac Mobley

- a. Discussed the leaks, breaks or other problems for the month----- METER CHANGEOUTS FOR YEAR **198**
METER CHANGEOUTS FOR MONTH **25**, AT READING TIME WE HAVE **364** BADGER METERS IN GROUND NOW **298**
MOBILE 66 CELLULAR, 7/18/25 WellNTell visited well sites to work up a quote for well monitoring, 7/18/25 old excavator sold \$4,000, 7/18/25 service line Leak repair on CR 806, 7/22/25 flush valve installed on CR 818 (Halls/Gillis), 7/25/25 install new meter at 179 sundown drive, 7/29/25 CR 839 Contract company for pole sets- hit our line
- b. Discussed **water loss** 56.7%. Water loss is higher than we would like. We will continue to swap out old and not working meters to help improve revenue/reduce water loss. We are actively searching for leaks on the system and particularly on the Nat side of the system where water pumped is much higher than water sold. We have a goal of installing more isolation valves when we have the revenue to do so. We have approximately 160 miles of pipes in the system.

Business Manager Report: Nichol Daniel

- a. Reported sales for the month, Cash on hand, profit and loss statement.
- b. Reviewed adjustments report
- c. Nichol completed the mailing on 8/4/25 of the monitoring/reporting violation from second quarter of 2024 (failure to submit quarterly operating report before due date, submitted the report on 9/24/24 but it was due to them by July 10th).
- d. Anniversary dates of employees this month. Zac has been with LGSUD 1 year and Nichol has been with LGSUD for 4 years.

Old Business:

- a. None

New Business:

- a. none

No Executive session needed

Motion to adjourn @ 7:00pm

1. Daniel Reid
2. Geoffrey Sanders

The next regular meeting will be September 9, 2025 at 6:00 pm at the office.

There being no further business, the meeting was adjourned. Respectfully submitted.

Susan Anthony- Secretary

Steve Bartlett—Chairman

Nichol Daniel – Office Manager